

VILLAGE OF SULLIVAN
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SULLIVAN, WISCONSIN 53178
(262) 593-2388

President Kevin called the Board Meeting to order at 7:00pm on Tuesday, July 5, 2017 at the Sullivan Village Hall, 500 Madison Avenue. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Randy McHugh, Tim Horton, Tammy Kevin and Gary Kernodle. Roberta Montague was absent.

Others present: Mark Flood, Karen Schuett, Dean Thom, Mark Catton, Dave Hellekson, Pearl Mary Goetsch, Linda Horton, Bill Gaugert, David Cortes and John Kannard.

The Minutes of the June 6, 2017 Board Meeting were approved.

Village of Sullivan and Sullivan Sewer Utility Treasurer's reports and Budget Comparisons were approved.

Below are the minutes from the Plan Commission:

Chairperson Tammy Kevin called the Plan Commission and Public Hearing meetings to order at 6:38pm on Wednesday, June 28, 2017 at the Sullivan Village Hall, 500 Madison Avenue. The Plan Commission Meeting is being held in compliance with Wisconsin Open Meetings Laws. Plan Commission members present: Dale Horton, Tammy Kevin, Nancy Wilkowski, Susan Phillips and Kathy Biel. Absent: Terrisa Laurin and John Lawson.

Others present: Linda Horton, Bill Gaugert and Adrian Cortes Pichardo.

Adrian Cortes Pichardo-143 Main Street is requesting approval for his Business Plan of Operations for a restaurant. There were a few questions asked:

1) Will the signs be in the same place as the previous signs?

Adrian advised the Commission that yes; they would be in the same spot and the same size as the old ones. He also provided a picture of what the signs will look like.

2) What will be the hours of operation?

The restaurant will be open Sunday-Saturday from 10am-10pm.

3) How many years has your current restaurant been in business?

It has been in business for 4 years.

4) Who would mainly run the Sullivan restaurant considering your current restaurant is in Beloit?

Adrian advised that mainly his brother will be maintaining and running the Sullivan restaurant.

Motion by Wilkowski to approve the Business Plan of Operations for the new restaurant. Second by Biel. All were in favor. Motion carried.

Motion by Wilkowski to adjourn the Plan Commission Meeting. Second by Horton. All were in favor. Motion carried. The meeting adjourned at 6:47pm.

There were no additional questions from the Village Board. Motion by McHugh to approve the Business Plan of Operations for Adrian Cortes Pichardo. Second by Horton. All were in favor. Motion carried.

Jefferson County Sheriff's Department was not present.

Jefferson County Board, District 21 Representative, John Kannard mentioned that the County Fair will be July 12-17, 2017.

Trustee McHugh reported that the communications for the emergency system went out with the bad storm.

Trustee Kernodle was wondering if the Village needs to keep up the old siren. The Fire Chief advised the Village doesn't need it anymore and it can come down.

Chief Flood reported that the Fire Department has been busy and they have one new member.

Western Lakes Fire District had no report.

Trustee McHugh, as representative for the EMS Commission, mentioned that Western Lakes Fire District misplaced the EMS check for contract payment. However, EMS Commission bank records show that it was cashed.

Parks, Buildings, Grounds & Safety Committee (Horton, Kernodle) had no report.

Streets, Sidewalks, Sewer, Utilities & Recycling Committee (Kernodle, McHugh):
Trustee McHugh thanked Dean Thom for fixing the storm drains.

Personnel Committee (Montague, Kernodle) had no report.

Budget, Finance & Legal Affairs Committee (Kevin, Montague) had no report.

Public Works Department and/or Wastewater Treatment Facility:

President Kevin reported that the CMAR Report received good grades.

Motion by Kernodle to approve Crane Engineering to replace the Muffin Monster cutter exchange at the sewer plant for \$10,210.00. There is \$11,000 budgeted. Second by McHugh. Roll call: Randy-yes, Tim-yes, Tammy-yes, Gary-yes. Motion carried.

Dean is getting estimates on replacing the effluent pump.

There were no questions or comments regarding the monthly Building Inspection Reports.

Chamber of Commerce had no report.

Sullivan Citizen Watch Program advised residents can now report suspicious behavior online at www.wifusion.org on the Wisconsin Statewide Intelligence Center website.

Citizen Participation:

Linda Horton had a few points to bring to the Board:

- The noon whistle hasn't been going off. Dean will fix it.
- Wondering if road sides have been mowed yet. Yes they have.
- There will be "Praise in the Park" starting July 13th at 7pm.
- There were some fireworks that were being lit off that were very close to buildings.

Dave Hellekson requested that an explanation of the different tones of the siren be posted on the Village website.

There was no Unfinished Business.

New Business was addressed by the Board as follows:

Motion by McHugh to approve the Class "B" Liquor License Application for Adrian Cortes to operate Little Mexico Restaurant. Second by Horton. All were in favor. Motion carried.

There were no Operator's License Applications.

Postpone the new carts from Advanced Disposal until next month when a representative will come to the meeting to explain.

Motion by Kernodle to approve the Accurate Appraisal contract renewal for 4 years in the amount of \$23,600. Second by Horton. All were in favor. Motion carried.

Westbury Bank met with the Clerk to provide information about the Bank, and requested the Village keep them in mind for the future.

Motion by McHugh for Heather Rupnow and Diane Penosky to attend the WMCA Conference August 23-25, 2017. The office will be closed those days. Second by Kernodle. All were in favor. Motion carried.

There was no Miscellaneous Business.

The following bills were presented, audited and ordered paid:

Village of Sullivan Disbursements

General Disbursements

24641	AFLAC - 50% monthly cancer insurance	178.75
24642	Charter Communications - Village Hall, Fire Dept	329.35
24643	Dousman American Legion Post - flags	898.20
24644	EMC Insurance - monthly insurance premium; Village, Fire Dept	1,416.22
24645	Everbank Commercial Finance - monthly copier lease	256.62
24646	George's Sales & Repair -tube for lawn tractor tire	18.00
24647	Jefferson County Hwy Shop - shoulder work	185.87
24648	R/T Automotive - plug patch for F350 truck tire	20.00
24649	Riehle, Richard - park deposit refund	40.00
24650	Stuart, Eva - park deposit refund	40.00
24651	WE Energies - monthly electric/gas; Village Hall, Fire Dept, Recycling Center, Park	391.65
24652	WE Energies - monthly electric; street lights and Park lights	1,244.67
7620171	EFTPS - monthly Federal payroll taxes	2,213.44M
7620172	WI Dept of Revenue - monthly State payroll taxes	<u>354.80M</u>
	Village Disbursements	\$7,587.57

Payroll Disbursements

42698	Diane Penosky - 84.75hrs @ \$15.00/hr less deductions	1,026.30
42699	Brian Mattke - 59.00hrs @ \$16.00/hr less deductions	722.68
42700	Dean Thom - 4 alarm calls @ \$50.00/call less deductions	171.10
42701	Heather Rupnow - salary (7/1-15/2017) less deductions	1,025.32
42702	Dean Thom - salary (7/1-15/2017) less deductions	1,428.97
42703	Heather Rupnow - salary (7/16-31/2017) less deductions	1,025.32
42704	Dean Thom - salary (7/16-31/2017) less deductions	<u>1,428.97</u>
	Payroll Disbursements	\$6,828.66

Total Village of Sullivan Disbursements**\$14,416.23**Sullivan Sewer Utility Disbursements

6909	AFLAC - 50% monthly cancer insurance	178.75
6910	EMC Insurance - monthly insurance premium	750.91
6911	Northern Lake Services - samples	322.80
6912	Village of Sullivan - monthly salary transfer	4,329.83
6913	WE Energies - monthly electric; Treatment Plant, Cardinal Dr	1,355.20
6914	WE Energies - monthly gas; Treatment Plant, Palmyra St, Cardinal Dr	251.76
	Total Sewer Disbursements	\$7,189.25

Motion by Horton to adjourn the monthly Board meeting. Second by Kernodle. All were in favor. Motion carried. The meeting adjourned at 7:37pm.

Heather Rupnow
 Clerk/Treasurer
 Posted: 7/10/2017