

VILLAGE OF SULLIVAN
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SULLIVAN, WISCONSIN 53178
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President Kevin called the Board Meeting to order at 7:00pm on Tuesday, October 3, 2017 at the Sullivan Village Hall, 500 Madison Avenue. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Randy McHugh, Tammy Kevin and Roberta Montague. Absent: Gary Kernodle and Tim Horton.

Others present: Mark Flood, Mark Catton, Dave Hellekson, Pearl Mary Goetsch, Kathy Flood, Diane Penosky, Nick Skretta, Jon Brand, Charles Couden, Susan McGuire, John Lawson, Brad Bowen and John Kannard.

The Minutes of the September 5, 2017 Board Meeting were approved.

Village of Sullivan and Sullivan Sewer Utility Treasurer's reports and Budget Comparisons were approved.

Jefferson County Sheriff's Department was present and the Board asked the Deputy if he has ever had any problems or complaints with ATV routes on roadways. He informed the Board he has not heard of any concerns.

Jefferson County Board, District 21 Representative, John Kannard reported the County is done with their Budget.

Chief Flood reported that Engine 1 and Engine 5 will be having some maintenance work done. He also mentioned that the Sullivan Volunteer Fire Dept received their DNR Grant. Chief Flood informed the Village that he was able to save 40% on new SCABA bottles.

Western Lakes Fire District report is in the office.

Trustee McHugh, as representative for the EMS Commission, advised he received the drafts for a new contract with Western Lakes Fire District for EMS services. The Board will have a special meeting on this to decide what they would like to do, and to decide if the Commission should remain or disband.

Parks, Buildings, Grounds & Safety Committee (Horton, Kernodle) had no report.

Streets, Sidewalks, Sewer, Utilities & Recycling Committee (Kernodle, McHugh): The GLIDE Club was present again to see if the Board had any additional questions or thoughts about

making some roads ATV routes. The Board is going to have the Village attorney review the proposed Ordinance, and will vote on this next month.

Personnel Committee (Montague, Kernodle) advised they are starting to work on reviews.

Budget, Finance & Legal Affairs Committee (Kevin, Montague) will continue to meet on Thursday evenings at 5:30pm.

Public Works Department and/or Wastewater Treatment Facility:

- The grader blade was postponed until a later date.
- The pumps for Green Meadows Lift Stations are postponed until next month.

There were no questions or comments regarding the monthly Building Inspection Reports.

Chamber of Commerce advised the Halloween Parade and Trick-or-Treat will be Sunday, October 29th at 1pm. The Clerk is going to send out reminders to residents that they should not hand out candy during the parade.

Sullivan Citizen Watch Program advised residents can now report suspicious behavior online at the Wisconsin Statewide Intelligence Center website; www.wifusion.org.

Citizen Participation:

John Lawson noticed the camper at 145-147 Main Street is plugged in and wonders if someone is living in it. The Village will make contact with the owner of the rental.

Dave Hellekson inquired whether the newly adopted ordinances are on the website yet. The Clerk advised him that the Village hasn't received the official copies yet, but will update the website once received.

Kathy Flood reported that the Rome/Sullivan Historical Society will be having an Open House Sunday, October 8th from 11am-2pm.

Principal Nick Skretta advised the following:

- The 60th celebration of Sullivan Elementary School was a success with about 200 attendees.
- The Sullivan Stampede Fundraiser will be Friday, October 6th.
- There will be a free immunization night at West Elementary Wednesday, October 11th from 3:30pm-5:00pm.

- Stairway to Heroin will be Thursday, November 2nd at 6pm at Jefferson High School.
- Sullivan Elementary is interested in having a blood drive and is getting a list of people that would donate.
- Nick took ice cream to the Fire Dept as a thank you.
- Kids are looking for local businesses to give them an opportunity to learn more about what they do; kind of like a co-op program.

There was no Unfinished Business.

New Business was addressed by the Board as follows: Motion by Montague to approve the Operator's Licenses for Amber Hritz to work at the Black Frog Grille. Second by McHugh. All were in favor. Motion carried.

The following bills were presented, audited and ordered paid:

Village of Sullivan Disbursements

General Disbursements

24765	5 Alarm Fire & Safety - annual SCBA flow testing	1,185.10
24766	AFLAC - 50% monthly cancer insurance	178.75
24767	Associated Trust Company - debt service interest	4,695.00
24768	Bear Graphics - Village checks + freight	148.32
24769	Charter Communications - monthly internet/phone; Village, Fire Dept	329.19
24770	Everbank Commercial - monthly copier rental	256.62
24771	Great America Financial - monthly copier rental	250.50
24772	Harvey, Attorney Alan - Ordinance research & updates	998.75
24773	Local Government Investment Pool - transfer to LGIP #06/Fire Dept	29,000.00
24774	Menards - LP tank exchange	15.82
24775	Meunier, Edward - reimb for Liquor License (prorated)	263.70
24776	Puttre, John - reimb for Fire Dept; tape, oil dry	114.85
24777	Schaefer Soft Water - water softener salt; Fire Dept	6.91
24778	Stiemke, Jody - Park deposit refund	40.00
24779	Sullivan Elementary School - Sullivan Stampede fundraiser donation	100.00
24780	Sullivan Sewer Utility - sewer user fees; Village Hall, Park, Fire Dept	450.00
24781	WE Energies - monthly electric/gas; Fire Dept, Park, Recycling Center	232.08
24782	WE Energies - monthly electric; Street lights, Park lights	1,183.77
24783	Advanced Disposal - monthly trash & recycling pickup	2,669.00
24784	Capital One Bank - postage, District meeting, office candy	35.40
24785	Charter Communications - monthly phone; Park	52.22
24786	Daily Jefferson Union - new liquor license publication	29.50
24787	Dalee Water Conditioning - monthly softener/cooler rental; Village Hall, Park	72.00
24788	Emergency Apparatus Maintenance - Engines 1 & 5 pump test & service	3,130.90
24789	Exxon/Mobil - gas/diesel; Village, Fire Dept	128.73
24790	Harvey, Attorney Alan - Ordinance amendment, update insert packets	897.20

24791	JT's Truck & Trailer - Engine 1 repairs	700.17
24792	Natzke, Debrah - cleaning; Village Hall, Park, Fire Dept	225.00
24793	R&R Insurance Services - quarterly insurance premium; Village, Fire Dept	3,278.61
100420171	EFTPS - monthly Federal payroll taxes	2,252.61M
100420172	WI Dept of Revenue - monthly State payroll taxes	361.60M
102020171	Employee Trust Funds - monthly health insurance premium	2,604.38M
102020172	WI Retirement System - monthly retirement transmittal	<u>1,099.92M</u>
	Village Disbursements	\$56,986.60

Payroll Disbursements

42719	Diane Penosky - 108.75hrs @ \$15.00/hr less deductions	1,289.14
42720	Brian Mattke - 40.00hrs @ \$16.00/hr less deductions	502.28
42721	Heather Rupnow - salary (10/1-15/2017) less deductions	1,025.32
42722	Dean Thom - salary (10/1-15/2017) less deductions	1,428.97
42723	Tammy Kevin - 6-month President salary less deductions	1,616.12
42724	Roberta Montague - 6-month Trustee salary less deductions	1,144.37
42725	Randolph McHugh - 6-month Trustee salary less deductions	1,154.37
42726	Gary Kernodle - 6-month Trustee salary less deductions	1,154.37
42727	Timothy Horton - 6-month Trustee salary less deductions	692.62
42728	Heather Rupnow - salary (10/16-31/2017) less deductions	1,025.32
42729	Dean Thom - salary (10/16-31/2017) less deductions	<u>1,428.97</u>
	Payroll Disbursements	\$12,461.85

Total Village of Sullivan Disbursements

\$69,448.45

Sullivan Sewer Utility Disbursements

6961	AFLAC - 50% monthly cancer insurance	178.75
6962	Bear Graphics - Sewer checks + freight	148.32
6963	LW Allen - emergency unplug; Green Meadows Lift Station	821.25
6964	Menards - instant waterstop, oil dry, batteries	129.70
6965	Northern Lake Service - samples analysis	384.00
6966	Village of Sullivan - monthly salary transfer	4,327.12
6967	WE Energies - monthly electric; Treatment Plant, Cardinal Dr	1,373.02
6968	WE Energies - monthly gas; Treatment Plant, Cardinal Dr, Palmyra St	214.61
6969	Capital One Bank - postage for Sewer bills	169.40
6970	CenturyLink - monthly SCADA/FAX machine	332.61
6971	Charter Communications - monthly internet/phone	137.67
6972	Dalee Water Conditioning - monthly water softener rental	18.95
6973	Northern Lake Service - samples analysis	384.00
6974	R&R Insurance Services - quarterly property/liability insurance premiums	1,738.39
6975	Ruekert & Mielke - SCADA technical support	1,261.84
6976	United Laboratories - wasp whacker	216.90
6977	Village of Sullivan - reimb 50% monthly retirement transmittal	549.96
6978	Village of Sullivan - reimb 50 % monthly health insurance	1,302.19
6979	WE Energies - monthly electric/gas; Palmyra St	<u>92.91</u>

Total Sewer Disbursements

\$13,781.59

Motion by Montague to adjourn the monthly Board meeting. Second by McHugh. All were in favor. Motion carried. The meeting adjourned at 7:40pm.

Heather Rupnow
Clerk/Treasurer
Posted: 10/5/2017