

VILLAGE OF SULLIVAN
PO BOX 6
SULLIVAN, WISCONSIN 53178
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President Kevin called the Board Meeting to order at 7:00pm on Tuesday, October 3, 2017 at the Sullivan Village Hall, 500 Madison Avenue. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Randy McHugh, Tammy Kevin and Roberta Montague. Absent: Gary Kernodle and Tim Horton.

Others present: Mark Flood, Mark Catton, Dave Hellekson, Pearl Mary Goetsch, Kathy Flood, Diane Penosky, Nick Skretta, Jon Brand, Charles Couden, Susan McGuire, John Lawson, Brad Bowen and John Kannard.

The Minutes of the September 5, 2017 Board Meeting were approved.

Village of Sullivan and Sullivan Sewer Utility Treasurer's reports and Budget Comparisons were approved.

Jefferson County Sheriff's Department was present and the Board asked the Deputy if he has ever had any problems or complaints with ATV routes on roadways. He informed the Board he has not heard of any concerns.

Jefferson County Board, District 21 Representative, John Kannard reported the County is done with their Budget.

Chief Flood reported that Engine 1 and Engine 5 will be having some maintenance work done. He also mentioned that the Sullivan Volunteer Fire Dept received their DNR Grant. Chief Flood informed the Village that he was able to save 40% on new SCABA bottles.

Western Lakes Fire District report is in the office.

Trustee McHugh, as representative for the EMS Commission, advised he received the drafts for a new contract with Western Lakes Fire District for EMS services. The Board will have a special meeting on this to decide what they would like to do, and to decide if the Commission should remain or disband.

Parks, Buildings, Grounds & Safety Committee (Horton, Kernodle) had no report.

Streets, Sidewalks, Sewer, Utilities & Recycling Committee (Kernodle, McHugh): The GLIDE Club was present again to see if the Board had any additional questions or thoughts about

making some roads ATV routes. The Board is going to have the Village attorney review the proposed Ordinance, and will vote on this next month.

Personnel Committee (Montague, Kernodle) advised they are starting to work on reviews.

Budget, Finance & Legal Affairs Committee (Kevin, Montague) will continue to meet on Thursday evenings at 5:30pm.

Public Works Department and/or Wastewater Treatment Facility:

- The grader blade was postponed until a later date.
- The pumps for Green Meadows Lift Stations are postponed until next month.

There were no questions or comments regarding the monthly Building Inspection Reports.

Chamber of Commerce advised the Halloween Parade and Trick-or-Treat will be Sunday, October 29th at 1pm. The Clerk is going to send out reminders to residents that they should not hand out candy during the parade.

Sullivan Citizen Watch Program advised residents can now report suspicious behavior online at the Wisconsin Statewide Intelligence Center website; www.wifusion.org.

Citizen Participation:

John Lawson noticed the camper at 145-147 Main Street is plugged in and wonders if someone is living in it. The Village will make contact with the owner of the rental.

Dave Hellekson inquired whether the newly adopted ordinances are on the website yet. The Clerk advised him that the Village hasn't received the official copies yet, but will update the website once received.

Kathy Flood reported that the Rome/Sullivan Historical Society will be having an Open House Sunday, October 8th from 11am-2pm.

Principal Nick Skretta advised the following:

- The 60th celebration of Sullivan Elementary School was a success with about 200 attendees.
- The Sullivan Stampede Fundraiser will be Friday, October 6th.
- There will be a free immunization night at West Elementary Wednesday, October 11th from 3:30pm-5:00pm.

- Stairway to Heroin will be Thursday, November 2nd at 6pm at Jefferson High School.
- Sullivan Elementary is interested in having a blood drive and is getting a list of people that would donate.
- Nick took ice cream to the Fire Dept as a thank you.
- Kids are looking for local businesses to give them an opportunity to learn more about what they do; kind of like a co-op program.

There was no Unfinished Business.

New Business was addressed by the Board as follows: Motion by Montague to approve the Operator's Licenses for Amber Hritz to work at the Black Frog Grille. Second by McHugh. All were in favor. Motion carried.

The following bills were presented, audited and ordered paid:

Village of Sullivan Disbursements

General Disbursements

| | | |
|-----------|---|----------------|
| 24765 | 5 Alarm Fire & Safety - annual SCBA flow testing | 1,185.10 |
| 24766 | AFLAC - 50% monthly cancer insurance | 178.75 |
| 24767 | Associated Trust Company - debt service interest | 4,695.00 |
| 24768 | Bear Graphics - Village checks + freight | 148.32 |
| 24769 | Charter Communications - monthly internet/phone; Village, Fire Dept | 329.19 |
| 24770 | Everbank Commercial - monthly copier rental | 256.62 |
| 24771 | Great America Financial - monthly copier rental | 250.50 |
| 24772 | Harvey, Attorney Alan - Ordinance research & updates | 998.75 |
| 24773 | Local Government Investment Pool - transfer to LGIP #06/Fire Dept | 29,000.00 |
| 24774 | Menards - LP tank exchange | 15.82 |
| 24775 | Meunier, Edward - reimb for Liquor License (prorated) | 263.70 |
| 24776 | Puttre, John - reimb for Fire Dept; tape, oil dry | 114.85 |
| 24777 | Schaefer Soft Water - water softener salt; Fire Dept | 6.91 |
| 24778 | Stiemke, Jody - Park deposit refund | 40.00 |
| 24779 | Sullivan Elementary School - Sullivan Stampede fundraiser donation | 100.00 |
| 24780 | Sullivan Sewer Utility - sewer user fees; Village Hall, Park, Fire Dept | 450.00 |
| 24781 | WE Energies - monthly electric/gas; Fire Dept, Park, Recycling Center | 232.08 |
| 24782 | WE Energies - monthly electric; Street lights, Park lights | 1,183.77 |
| 100420171 | EFTPS - monthly Federal payroll taxes | 2,252.61M |
| 100420172 | WI Dept of Revenue - monthly State payroll taxes | <u>361.60M</u> |
| | Village Disbursements | \$42,063.57 |

Payroll Disbursements

| | | |
|-------|--|----------|
| 42719 | Diane Penosky - 108.75hrs @ \$15.00/hr less deductions | 1,289.14 |
| 42720 | Brian Mattke - 40.00hrs @ \$16.00/hr less deductions | 502.28 |
| 42721 | Heather Rupnow - salary (10/1-15/2017) less deductions | 1,025.32 |

| | | |
|-------|---|-----------------|
| 42722 | Dean Thom - salary (10/1-15/2017) less deductions | 1,428.97 |
| 42723 | Heather Rupnow - salary (10/16-31/2017) less deductions | 1,025.32 |
| 42724 | Dean Thom - salary (10/16-31/2017) less deductions | <u>1,428.97</u> |
| | Payroll Disbursements | \$6,700.00 |

Total Village of Sullivan Disbursements **\$48,763.57**

Sullivan Sewer Utility Disbursements

| | | |
|------|---|-------------------|
| 6961 | AFLAC - 50% monthly cancer insurance | 178.75 |
| 6962 | Bear Graphics - Sewer checks + freight | 148.32 |
| 6963 | LW Allen - emergency unplug; Green Meadows Lift Station | 821.25 |
| 6964 | Menards - instant waterstop, oil dry, batteries | 129.70 |
| 6965 | Northern Lake Service - samples analysis | 384.00 |
| 6966 | Village of Sullivan - monthly salary transfer | 4,327.12 |
| 6967 | WE Energies - monthly electric; Treatment Plant, Cardinal Dr | 1,373.02 |
| 6968 | WE Energies - monthly gas; Treatment Plant, Cardinal Dr, Palmyra St | <u>214.61</u> |
| | Total Sewer Disbursements | \$7,576.77 |

Motion by Montague to adjourn the monthly Board meeting. Second by McHugh. All were in favor. Motion carried. The meeting adjourned at 7:40pm.

Heather Rupnow
Clerk/Treasurer
Posted: 10/5/2017