

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Kevin called the Board Meeting to order at 7:00pm on Tuesday, August 1, 2017 at the Sullivan Village Hall, 500 Madison Avenue. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Randy McHugh, Tim Horton, Tammy Kevin, Roberta Montague and Gary Kernodle.

Others present: Mark Flood, Karen Schuett, Dean Thom, Mark Catton, Dave Hellekson, Pearl Mary Goetsch, Linda Horton, Kathy Flood, Brad Bowen, Greg Runde, Doreen Weiss, Sue McGuire, Anne Smith, Diane Penosky, Heidi Buchberger, Jason Johnson, Nick Skretta, Corrine Dockter, Cory Yost and John Kannard.

The Minutes of the July 5, 2017 Board Meeting were approved.

Village of Sullivan and Sullivan Sewer Utility Treasurer's reports and Budget Comparisons were approved.

Jefferson County Sheriff's Department was not present.

Jefferson County Board, District 21 Representative, John Kannard reported that he talked with the County regarding the communication loss during the storm in June. The County has contacted Chief Flood on the issue.

Motion by Montague to approve the continuation of cleaning the Fire Department for the remainder of the year. Second by McHugh. All were in favor. Motion carried.

Western Lakes Fire District report is available in the Village Hall office. Chief Bowen reported all the trucks in the District are in the process of getting re-lettered to display the new District name. He also advised there are new interns at the Sullivan station.

Trustee McHugh, as representative for the EMS Commission, had no report.

Parks, Buildings, Grounds & Safety Committee (Horton, Kernodle) had no report.

Streets, Sidewalks, Sewer, Utilities & Recycling Committee (Kernodle, McHugh):

Motion by McHugh to approve the form for parking citations provided by the Village attorney. Second by Kernodle. All were in favor. Motion carried.

Personnel Committee (Montague, Kernodle) had no report.

Budget, Finance & Legal Affairs Committee (Kevin, Montague) will meet on Tuesday evenings beginning September 12<sup>th</sup> at 5:30pm.

Public Works Department and/or Wastewater Treatment Facility:

Motion by Montague to approve LW Allen to replace the effluent pump for \$7,500 as budgeted. Second by McHugh. Roll call: Randy-yes, Tim-yes, Tammy-yes, Gary-yes and Roberta-yes. Motion carried.

There were no questions or comments regarding the monthly Building Inspection Reports.

Chamber of Commerce had no report.

Sullivan Citizen Watch Program advised residents can now report suspicious behavior online at the Wisconsin Statewide Intelligence Center website; [www.wifusion.org](http://www.wifusion.org).

Citizen Participation:

Principal Nick Skretta advised the following:

- School Registration is August 8<sup>th</sup> at Jefferson High School from 10am-7pm.
- September 5<sup>th</sup> is the 1<sup>st</sup> day of school.
- The 60<sup>th</sup> celebration of Sullivan Elementary School will be September 17<sup>th</sup>.

Dave Hellekson noted he will be handing out free American Flags at the Junk Parade. Also, Gaugert Mobil will be a drop off site for damaged flags that need to be burned correctly.

Greg Runde had questions regarding the protocol for handling resident complaints and their confidentiality, and about what is considered Open Records.

There was no Unfinished Business.

New Business was addressed by the Board as follows:

Motion by Kernodle to approve the Operator's Licenses for Shandel Buss to work at Gaugert's Mobil and Amber Meads to work at Pourman's Pub & Grill. Second by Horton. All were in favor. Motion carried.

Jason Johnson of Advanced Disposal proposed that the Village consider getting garbage cans like the recycling cans. The Board is tabling this item until the Village sees a big improvement in the service provided.

Motion by Montague to approve the Street Use Permit Application for the Junk Parade, LLC on September 3<sup>rd</sup>. Second by Kernodle. Roll Call: Randy-no, Tim-yes, Tammy-yes, Roberta-yes and Gary-yes. Motion carried.

Motion by Kernodle to approve the Large Gathering Permit Application for the Junk Parade, LLC on September 3<sup>rd</sup>. Second by Montague. Roll Call: Randy-no, Tim-yes, Tammy-yes, Roberta-yes and Gary-yes. Motion carried.

Parking on the baseball field for the Junk Parade will be determined a few days before the parade to make sure the field isn't too soft.

There was no Miscellaneous Business.

The following bills were presented, audited and ordered paid:

Village of Sullivan Disbursements

General Disbursements

24666	AFLAC - 50% monthly cancer insurance	178.75
24667	Blue Tarp Financial - canopy tents	247.47
24668	Charter Communications - monthly internet/phone; Village Hall, Fire Dept	329.19
24669	EMC Insurance Companies - monthly insurance premium; Village, Fire Dept	1,416.27
24670	Everbank Commercial Finance - monthly copier rental	256.62
24671	Flood, Mark - fire prevention materials	1,000.00
24672	Harvey, Attorney Alan J. - ordinance updates	289.75
24673	Menards - miscellaneous shop supplies	64.78
24674	Ritter, Lynn - park deposit refund	40.00
24675	Sullivan Sewer Utility - monthly credit card transfer to Sewer account	1,350.00
24676	WE Energies - monthly electric; Park lights	121.01
24677	Wisconsin Inspection Agency - monthly permit & inspection fees	288.00
24678	5 Alarm Fire & Safety Equip - annual Hurst Jaws of Life service	1,225.00
24679	Advanced Disposal - monthly trash & recycling pickup	2,625.00
24680	Bert's Tire Service - lawn tractor tire	75.00
24681	Capital One Bank - WMCA membership & conference; Diane & Heather	495.00
24682	Charter Communications - monthly phone; Park	52.10
24683	Dalee Water Conditioning - monthly water softener/cooler rental; Village Hall, Park	51.15
24684	Exxon/Mobil - gas/diesel; Village, Fire Dept	355.36
24685	Natzke, Debrah - cleaning; Village Hall, Fire Dept, Park	225.00
24686	Schober, Schober & Mitchell - monthly legal fees	615.00
24687	United Laboratories - weed killer	3,035.10
24688	WE Energies - monthly electric/gas; Fire Dept, Park, Recycling Center	222.53

24689	Zagrodnik, Jim - Park deposit refund	40.00
80220171	EFTPS - monthly Federal payroll taxes	2,247.53M
80220172	WI Dept of Revenue - monthly State payroll taxes	358.35M
81720171	Employee Trust Funds - monthly health insurance	2,604.38M
81720172	WI Retirement System - monthly retirement transmittal	<u>1,163.84M</u>
	Village Disbursements	\$20,972.98

Payroll Disbursements

42705	Diane Penosky - 88.50hrs @ \$15.00/hr less deductions	1,067.55
42706	Brian Mattke - 41.00hrs @ \$16.00/hr less deductions	513.89
42707	Ron Konkol - 5hrs @ \$25.00/hr less deductions	115.44
42708	Heather Rupnow - salary (8/1-15/2017) less deductions	1,025.32
42709	Dean Thom - salary (8/1-15/2017) less deductions	1,428.97
42710	Heather Rupnow - salary (8/16-31/2017) less deductions	1,025.32
42711	Dean Thom - salary (8/16-31/2017) less deductions	<u>1,428.97</u>
	Payroll Disbursements	\$6,605.46

**Total Village of Sullivan Disbursements**

**\$27,578.44**

Sullivan Sewer Utility Disbursements

6925	AFLAC - 50% monthly cancer insurance	178.75
6926	EMC Insurance Companies - monthly insurance premium	750.94
6927	Kelchner's Arctic Air - boiler service call	95.00
6928	Northern Lake Service - samples analysis	111.20
6929	The Garland Company - roof repair patch kit	236.53
6930	Village of Sullivan - monthly salary transfer	4,555.17
6931	WE Energies - monthly electric; Treatment Plant	1,371.53
6932	WE Energies - monthly gas; Treatment Plant, Palmyra St	189.76
6933	CenturyLink - monthly SCADA/FAX machine rental	330.65
6934	Charter Communications - monthly internet/phone	137.39
6935	Dalee Water Conditioning - monthly water softener rental	18.95
6936	Lake Country Heating & Cooling - boiler repairs	3,580.00
6937	Northern Lake Service - samples analysis	164.80
6938	Village of Sullivan - reimb 50% monthly retirement transmittal	581.92
6939	Village of Sullivan - reimb 50% monthly health insurance	1,302.19
6940	WE Energies - monthly electric; Palmyra St, Cardinal Dr	202.34
6941	WE Energies - monthly gas; Cardinal Dr	13.42
6942	WI DNR/Operator Certification - exams; Dean Thom, Brian Mattke	<u>75.00</u>
	<b>Total Sewer Disbursements</b>	<b>\$13,895.54</b>

Motion by McHugh to adjourn the monthly Board meeting. Second by Horton. All were in favor. Motion carried. The meeting adjourned at 8:03pm.

Heather Rupnow  
Clerk/Treasurer  
Posted: 8/8/2017